

## VFA-- How to Photograph Your Signature

Here's how to take a photograph of your signature so you can submit the form directly to your state from [www.votefromabroad.org](http://www.votefromabroad.org). When you use this feature, you'll be able to sign and send in your form without the need to print it out first (and then scanning back in):

1. When you've finished filling out the form, you'll have a chance to review it.

If it all looks good, click "Next" at the bottom of the page. (If changes are needed, click "Back").

**4. What is your contact information? This is so election officials can reach you about your request.**

Provide the country code and area code with your phone and fax number. Do not use a Defense Switched Network (DSN) number.

Email:  Phone:

Alternate email:  Fax:

**5. What is your voting preference? Select One.**

How do you want to receive voting materials from your election office?  Mail  Email or online  Fax

What is your political party for primary elections?

**6. What additional information must you provide?**

The following need more information: Alaska, Arizona, Puerto Rico, Vermont, and Virginia. (Ex. Proof of residency, employer, etc.) You may also use this space to clarify your voter information. See the *Voting Assistance Guide* at FVAP.gov.

**7. You must read and sign this statement.**


**I swear or affirm, under penalty of perjury, that:**

- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.

**Sign here**

**Today's date** (MM/DD/YYYY) 04 / 14 / 2020

This information is for official use only. Any unauthorized release may be punishable by law. Previous editions are obsolete. Standard Form 76 (Rev.03-2017), OMB No. 0704-0503




2. That will take you to **Step 5: Sign and Submit.**

Choose "Email", then Click on "Capture Signature"


https://www.votefromabroad.org/request/sign-and-submit/

### Step 5 of 5 Sign and Submit

You must email, fax or mail your **signed and dated** ballot request to the Montgomery County Board of Elections.


 We recommend sending your ballot request by email if possible to avoid possible postal delays.


Choose how to send your ballot request:


  Email  Fax  Mail

Sign and send your form by email

**Instructions:**

 **Capture your signature** with your device camera or **upload** a scan of your signature and email your form straight from this website.

 [Capture Signature](#)



3. You must Click "Agree" to the statements to continue:

### **I swear or affirm, under penalty of perjury that:**

- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.

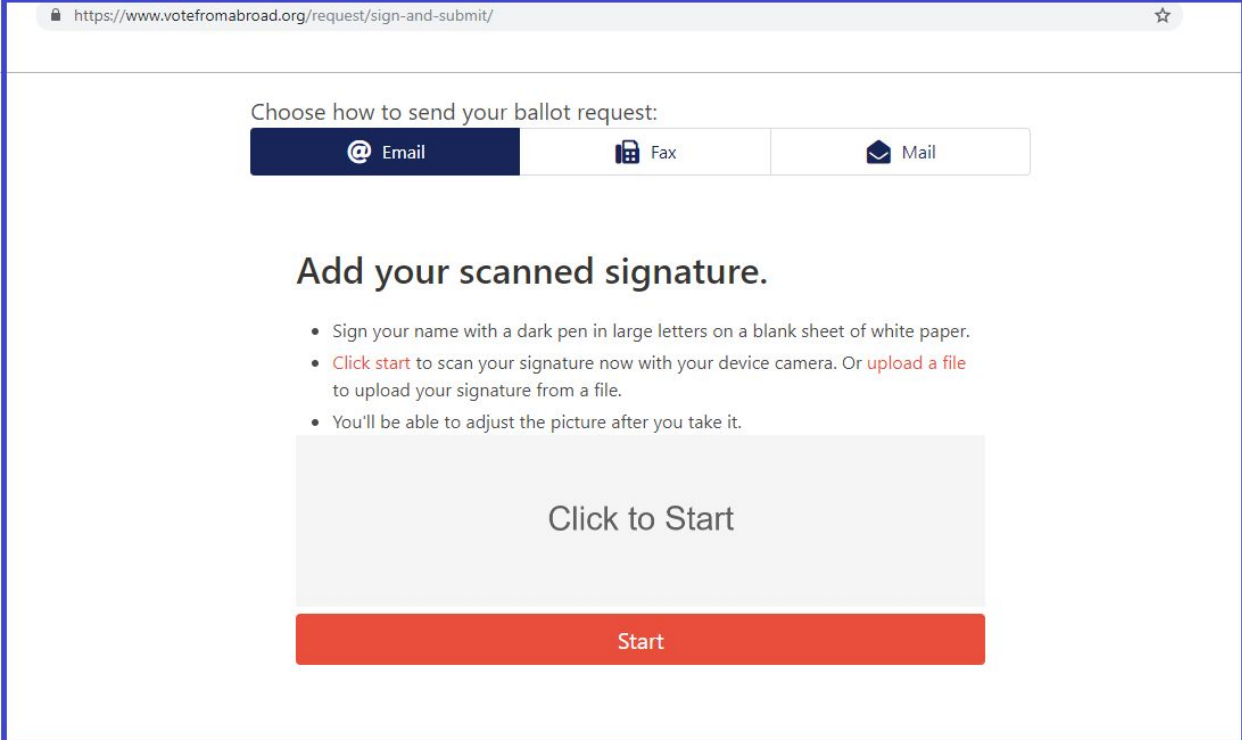
Disagree

Agree

4. You'll see these instructions on how to photograph your signature so it can be uploaded to your form.

First, sign a separate blank sheet of paper.

Then, "Click Start" to activate your camera. (You may need to "allow" the website to use your camera)



The screenshot shows a web browser window with the URL <https://www.votefromabroad.org/request/sign-and-submit/>. The page content includes a selection menu for sending a ballot request, with 'Email' selected. Below this is a section titled 'Add your scanned signature.' with three bullet points: 'Sign your name with a dark pen in large letters on a blank sheet of white paper.', 'Click start to scan your signature now with your device camera. Or upload a file to upload your signature from a file.', and 'You'll be able to adjust the picture after you take it.' At the bottom of this section is a large grey button labeled 'Click to Start' and a red button labeled 'Start'.

Choose how to send your ballot request:

Email  Fax  Mail

### Add your scanned signature.

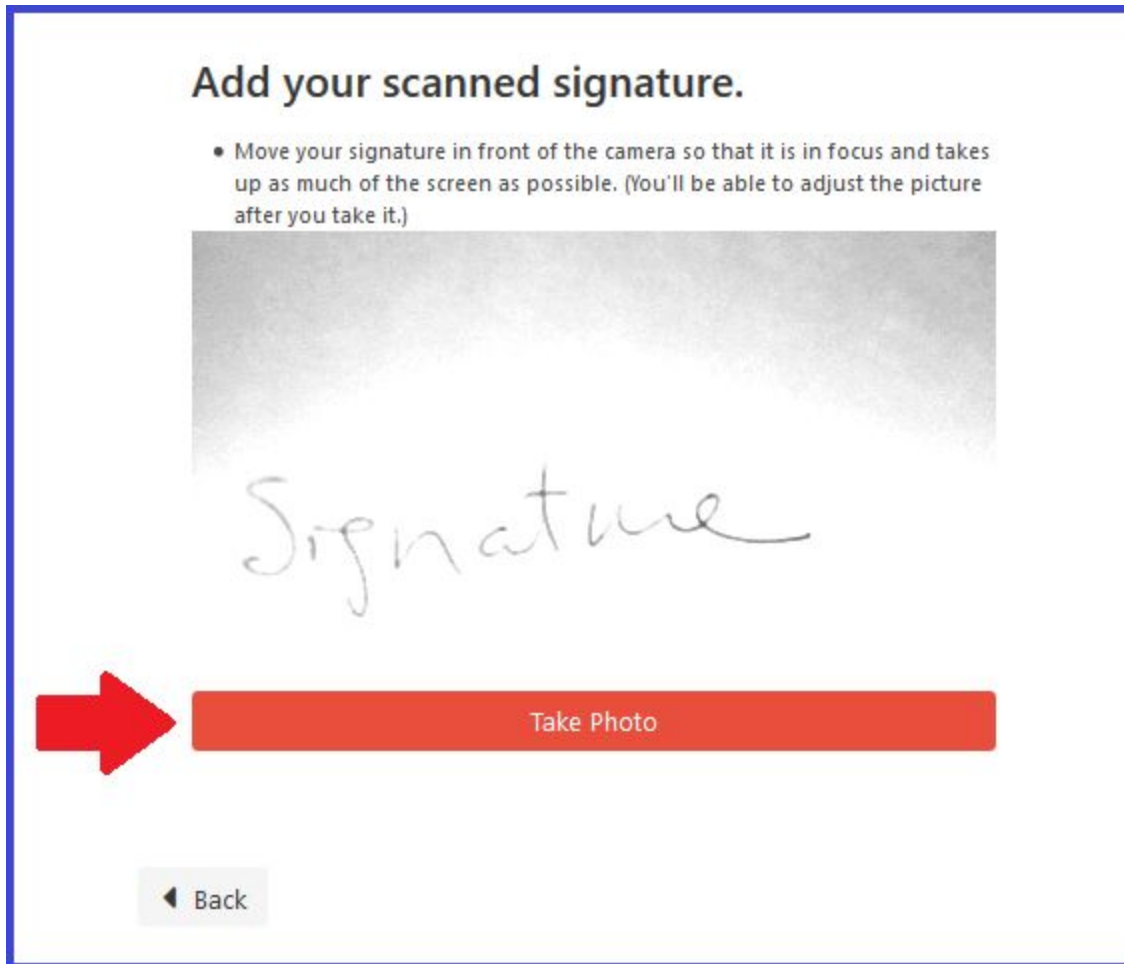
- Sign your name with a dark pen in large letters on a blank sheet of white paper.
- **Click start** to scan your signature now with your device camera. Or **upload a file** to upload your signature from a file.
- You'll be able to adjust the picture after you take it.

Click to Start

Start

5. It may take a few seconds to come into view, but when you've got a good shot of your signature, click "Take Photo".

**TIP:** Hold the paper with your signature close to the camera lens zoom in on your signature and get a good shot.



6. The photo of your signature will show up on your screen. You can move it around, increase or decrease size, etc, until it fits properly on the red signature line.

If it looks good, click 'Use this signature'.

If it didn't photograph properly, click "Try again." It will take you back to the screen where you can take another photograph of your signature.

- Pinch or scroll with your mouse on the image to resize it. Missing pic? Zoom out to find it.
- Drag with you mouse/finger to place your signature on the red line next to the 'X'.
- Click 'Use This Signature' to add it to your form and compose a message to your election official.

ZOOM      POSITION      BRIGHTNESS      ROTATE

**X**  

7. After you've decided to "Use This Signature", the screen will show the email message that will be sent to your Local Election Official along with your signed form as an email attachment. You can type in changes to the email message if you wish.

Click "Send Email" and your form will be submitted directly to your election office for you.

## Send to your Local Election Official

Type a message to include with your email to your local election official. We will attach your completed, signed and dated form. Click 'Send'. We will also send a copy to your email address for your records.

Subject

From


To

Message

Please see attached my FPCA form for the current calendar year. Can you confirm receipt and also confirm that I do not need to send in the paper copy?

Thank you so much for everything you do. Your work is much appreciated by Americans abroad!

Sincerely,

**This text can be changed:** 

Attachment

**Voter Registration and Absentee Ballot Request**  
Federal Form CD-11 (Rev. 10/2015)  
Instructions: [Click here for instructions](#)

**This Application and Underlying Request includes:**  
Ballot Request, and Absentee Voting Card (if available)  
If you are a first-time voter, you must also provide your current address.  
If you are a returning voter, you must also provide your current address.

That's it--you're all done! Your FPCA has been submitted by email to your Local Election Official.

*However, we highly recommend that you email or call your Local Election Official to confirm they received your form.* The contact information will be on the Instructions or you can also find the information at [www.votefromabroad.org/states](http://www.votefromabroad.org/states) (scroll down to "Find Your Election Office").