

**WILLIAM J. PUETTE, Ph.D.**

**P.O. Box 10731**

**Honolulu, Hawai'i 96816**

**(808) 381-7629**

**E-Mail: [wpuette@gmail.com](mailto:wpuette@gmail.com)**

**Professional Registered Parliamentarian**

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**

**Certified Parliamentarian**

**American Institute of Parliamentarians**

---

May 24, 2021

Nominations and Elections Committee  
Democrats Abroad China DACN  
c/o Dr. Kymmerli Stowe

Dear NEC:

Thank you for the opportunity to serve as parliamentarian for the DACN 2021 Annual General Meeting via Zoom, May 23<sup>rd</sup>.

As agreed, my fee for this service is \$100/hour. Please note, this rate reflects my \$50/hour discount to units of the Democrats Party of the US.

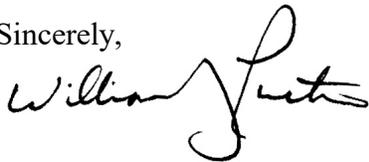
As the subject came up at the meeting of parliamentary training, I am pleased to refer DACN to a playlist of 4 youtube training I created on behalf of the NAP's International Services Committee which may be viewed at no cost at any time:

[https://www.youtube.com/playlist?list=PLej\\_CJw11mR5UdImkwX15IEjrcAt-0tN\\_](https://www.youtube.com/playlist?list=PLej_CJw11mR5UdImkwX15IEjrcAt-0tN_)

These were created to help people outside the US to take the NAP membership quiz, but can be viewed without committing to that quiz. Its based on *Robert's Rules of Order Newly Revised in Brief* 3<sup>rd</sup> ed. aka RONRIB. Which, like RONR, is available as a Kindle eBook.

I strongly urge that any of your members serving as an appointed parliamentarian view these videos, take the quiz, and join NAP. Though membership in NAP is not a professional credential, it does indicate a basic understanding of the fundamentals and a commitment to serious study.

Sincerely,



William J. Puette, Ph.D.  
Parliamentarian

Enclosures  
Invoice

**WILLIAM J. PUETTE, PH.D.**

**P.O. Box 10731**

**Honolulu, Hawai'i 96816**

**(808) 381-7629**

**E-Mail: wpuette@gmail.com**

**Professional Registered Parliamentarian**  
**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**

**Certified Parliamentarian**  
**American Institute of Parliamentarians**

---

**INVOICE**

May 24, 2021

Nominations and Elections Committee  
Democrats Abroad China DACN  
c/o Dr. Kymberli Stowe

For professional services rendered as parliamentarian for the DACN 2021 Annual General Meeting via Zoom, May 23.

5/22/2021 Phone call from Dr. Stowe 4:30 pm to 5:20 pm	\$100.00
5/23/2021 Annual General Meeting from 1:00 pm to 6:00 pm.	\$500.00
Total Payable	\$600.00

Please remit the total amount payable within 30 days of the date of this invoice.

Mahalo.



William J. Puette, Ph.D.  
Professional Registered & Certified Parliamentarian  
P.O. Box 10731  
Honolulu, Hawai'i 96816  
U.S.A.