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| Note from Elizabeth Jenkins, DACN Secretary:  This report was submitted by Alexander Lee, DACN General Counsel, via email to the Chair and the DACN Leadership Group on August 16. |

A reminder that we should not be suggesting on our official channels what nonprofit organizations our members should support, but it’s acceptable to do so privately if you indicate that the opinions are your own and not an endorsement by the committee.

I’ve given my solicited advice to the Treasurer on financial matters and concur with Mr. Smallhoover’s advice to the Treasurer. I am following up with Mr. Smallhoover about compliance issues.

My opinion has not been solicited on other matters, except on the past Chair’s opinion that all votes must be public. Mr. Smallhoover has apparently offered guidance to the regional vice chair about how votes and elections are to be handled. I am waiting to see that guidance, but, in my understanding, minutes do not need to include how people voted, but the results should be auditable and are available upon request.

After our first post lockdown event In Shanghai, the regional vice chair called the country committee chairwoman to assure that we had complied with local laws regarding the pandemic. I’m happy to report that we did.

I’m concerned with the Beijing event, but do not have enough information about who was there without a mask and/or whether they were engaged in eating or drinking at that time. It is my hope that we will be careful going forward and not dwell on the past. I do not expect another compliance check from the RVC about the BJ events.

I’ve worked with the Secretary to ensure that the wiki properly links to past minutes of this committee. I have found that there are no minutes for any executive committee and a review of the regular meeting minutes contiguous to the dates in the Financial Procedures does not indicate that an ExComm meeting was held during a regular meeting.

It is my suggestion after reviewing Randi Miller’s memo to the full board that we convene a meeting of the ExComm to pass rules and procedures for this organization. I am willing to work with the Secretary to make sure that rules mentioned in all past minutes get codified and added to the wiki or a folder so that new leadership has the benefit of these past actions.