

Notes approved with corrections (redline below) at 7/19/2020 Leadership Meeting. – Elizabeth Jenkins, Secretary

**Sunday, June 21, 2020 DACN Leadership Meeting Minutes**

**Presiding:** Kim Wong, Chair

**Minutes:** Elizabeth Jenkins, Secretary

**Leadership Board Attendees:**

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|  | **Name** | **Present** |
| 1 | Kim Wong | Yes |
| 2 | Patrick Cranley | Yes |
| 3 | Elizabeth Jenkins | Yes |
| 4 | Justin Fischer | Yes |
| 5 | Alexander Lee | Yes |
| 6 | Elaine Chow | Yes |
| 7 | Faith Gary | Yes |
| 8 | Devika Koppikar | Yes |
| 9 | Eileen Walsh | Yes |
| 10 | Brittni Young | Yes |
| 11 | Vacant |  |

General Members Attending (8):

* Laurel Schwartz
* Lisa Movius
* Cindy Marie Jenkins
* Jacob Aldaco
* Robert J. Orr
* Helen Li
* Kymmberli Stowe
* Eric Ripple (membership unconfirmed, wechat id: erip87)

**Meeting Minutes**

Kim presiding

* 135 days away from November 3!
* Review Agenda:
	+ Meeting Notes Approval
	+ Tone Setting + Best Practices
		- Be Robert Rules of Order
		- \*\*handup (Elizabeth will monitor Queue)
	+ DA China – about us.
		- Where we have DA members and WeChat groups.
		- Caucuses
	+ Updates from board
		- Overall strategy (Kim)
	+ Elizabeth – Membership Update

Justin – Funds

* Current funds = 14,260
	+ Oustanding reimbursements = 4797 (kim zoom account, sam paid for callhub acount)
	+ Remaining funds = 9462.54
* We need money for: printing, digital marketing, voting logistics, Merch, supplies, phone-banking, conference calls.

Alexander – Legal

* DACN is a nonprofit in Washington DC
* GC duties – general and procedural questions
* Not your lawyer and not exclusive decision maker
* Robert’s Rules (most up to date is 11th edition)
* DA Code of Conduct on Wiki
* PA attorney – Kymmberli Stowe helping with parliamentary matters
* Question: Elizabeth how to access this 11th edition. Answer: Buy it.
* Volunteer: Laurel Schwartz can get a hard copy or Kindle.
* Question: Eileen has pre-ordered the 12th edition for Sept 2020
	+ Not clear if we immediately use this version, probably after the next AGM then we will use the 12th edition.

Elaine – Comms

* Jan 2020 v. June 2020
	+ WeChat - Changes: removed DA Chat (357) closed and adding people to announcements. Invite from the DA China account. Also directing people to Caucus and Geo groups.
	+ Facebook 615 -> 638
	+ Instagram 142 -> 212
	+ Newsletter 19.94% of 1853 -> 15.5% of 2084
* Calendar <https://cutt.ly/dacncal>
* Goal for WeChat groups: grow community, up-to-date info, support Dems in upcoming elections. If groups or users are interfering with this (these) goals, we need to reevaluate this. And that is the reason we shut down the DA China chat.
* Rules for Announcements
	+ Statement read from Dallas – MOTION #1:

Dear voter,
I would like to make a formal motion to be read by the chair exactly as follows: I would like to motion that as the announcement group has been successful for many years as it is to make absolutely zero changes to the one original rule: anyone can post a DA announcement. Also remove the new rule that says only board members can post, that is exclusive. I am afraid that any changes might not serve the simplicity of the group’s purpose:  a group for members that wanted to avoid chat and chaos that we have seen happen in other DA groups. End of motion.

Suggestion: start a new group if this one is not meeting some other needs

Dr Dallas Tokash

* + Question: Alexander heard from others that might want this change. Also changes to the ???.
	+ Handup: Elizabeth – Ok to have a committee, but give Elaine the final say.
	+ Handup: Alexander – Not comfortable giving one person that authority.
	+ Handup: Kim – If we did take a vote on this proposal, then Elaine is not deciding and not being decided by one person.
	+ Motion on the floor is from Dallas (in absentia), Alexander made a suggestion that the discussion be tabled and sent to a special committee so as not to take up Leadership meeting time and to involve interested parties.
	+ Reread Dallas: Formal motion as the announcement group has been … (see above) . … No second, so the motion is tabled.
	MOTION #1 TABLED.
	+ Elaine presents her proposed rules:

|  |
| --- |
| **Goal:** To provide an easy and uncluttered way for DA members to learn what's happening with the organization and voting in the United States.Only DA board members should be posting to Announcements.Why? To simplify the process for reaching the GOAL.Discussion should happen in more specialized WeChat groups because of lessons from the DA General Chat group:WeChat, for the most part, is organizationally a terrible place to argue about anythingIf there is discussion, it should be with people one might ostensibly run intoIf there is discussion, it should come from a context related to actions DA can takeOtherwise just use your own Moments or FacebookDA board members should only be posting Announcements that are about:election dates (ie "Today is the deadline to request your ballot for the XX Primaries." or "The date for the XX Runoff has changed to YY")DA organized events (can be both China and Global DA events, but only ones our China members would be possibly able to participate in)DA news bulletins (ie news from the DA website ala Tiny Actions, formation of new working groups, Op-Eds by DA members that have made it to official .org website).  |

* + Motion #2: Adapt (adopt) Elaine rules, Eileen seconded. Additional discussion? Alexander: if this gets adopted, I think we need to maybe discuss this and be open to changes about the definition of “election” related but not “election dates”… changes to state laws might be useful. Kymbberli: Maybe you want to table this. Elizabeth: Call to Question.
	+ Ayes: Patrick, Devika, Eileen, Justin, Kim, Brittni, Faith, Elizabeth
	Nay: Alexander
	MOTION #2 PASSES.
	+ Rules for city and caucus groups. Members should be DA members. Non-members are allowed to follow the DA China account.
	+ Upcoming Comms Initiatives:
		- Coop with AmCham – registering to vote at all meetings! (ELAINE FOLLOW UP: JACOB ALDACO, CINDY MARIE JENKINS)
		- VFA information video with volunteers
		- Sharing more content on wechat moments.

GOTV training – Elizabeth – completed June training and wechat group for volunteers and anyone who wants to learn more

Logistics Plan – Kim (on behalf of Devika who lost call)

* Test runs by city. Need bilingual to help requirements.
* Building a FAQ to help step by step to complete the shipping info.
* Operation 46-6: within 46 hours of receiving your ballot, read the ballot. Return your ballot within 6 days.
* New wechat group for voter logistics. Need volunteers especially bilingual

Phonebanking – Eileen

Completed the training with Sam. Will start phone-banking this week. By the end of the week she will be ready to do a training.

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Point of Order: Alexander: Meeting minutes were not approved. Elizabeth will send around and ask for objections and without objections will post as approved.

MOTION #3: To kick to WeChat to circulate and approve. MOTION PASSES.

Devika – tech problems, lost

* VOLUNTEERS NEEDED - Need bilingual volunteer action
* DHL person wanted to see an unsealed envelope for ballot.
* Liaisons to help negotiate if voters have problems.

Election

* Dr Kymmberli Stowe
* Jacob Aldaco
* Nominations: Alexander nominates both, Patrick seconds both.
* Opavote emailed. Faith private messaged.
	+ Vote is 4 KS, 6 JA -- Winner: Jacob

Caucus Update

* Analyze who in the wechat group are members of the Global Black Caucus
* Events, Juneteenth Social Media campaign with Elaine
* Strengthening global connections
* Caucus structure (diagram)
* Handup: Caucus chair is appointed by chair
* Leadership of caucus: ProC – Jacob, BC – Brittni, LGBTQ+ and WC – both open. VOLUNTEERS NEEDED

Two new groups –

* Advisor group – Sam Wong, Aaron Kruse,
* LB + Caucus Leaders group

Anything you want to take a call to action? Go through this main DA China account.

**Next Speaker – Alexander**

* Free movie download link: <https://www.gregpalast.com/bestdemocracyactivist/>
* Greg Palast is an investigative reporter
* Next week!

**Other upcoming**

* **Voter reg tables on July 4. Beijing events canceled.**
* **Sept 10 – last call for VFA – ELIZABETH FOLLOWUP with Elaine**

**New Business –**

**Alexander –** motion to recognize Aaron as Chair Emeritus. Seconded by Devika. Recognize his service. Voted all ayes. MOTION PASSED.

July

**Our Next Call:** July 19 8:30PM Details to be sent for Zoom Meeting. (Maybe rescheduled for 8PM??)

**Alexander** – committee for legal?
**Kim** – can we talk about that later? Alexander: That is not what we discussed before the meeting, but yes.

Meeting adjourned 10:24 PM.

Alexander requested that the Secretary follow these rules for recording minutes according to Robert’s Rules of Order:

[https://www.dummies.com/careers/business-skills/meeting-minutes-according-to-roberts-rules/](https://www.dummies.com/careers/business-skills/meeting-minutes-according-to-roberts-rules/%22%20%5Ct%20%22_blank)