

Tuesday, August 3 2021, 02:00 ET/08:00 CET/15:00 KST Global Caucus Leaders Meeting Agenda

General Notes

- Meeting Changes Structural changes with new leaders, Int'l Chair will not always be in attendance
- Scheduling and Events tools
 - NEW Calendar page on Wiki shows all Zoom and Webex events + global email send dates. https://democratsabroad.atlassian.net/wiki/spaces/Cals/overview
 - Events form USE THIS TO REQUEST A GLOBAL LEVEL EVENT: https://forms.gle/Apd6T5byCHP9dL579
- Reporting Changes
 - Important to leverage our opportunities
 - o Example Tim Kane and Biden Letter to Americans Abroad
 - o Concern if slowed down, we might not be able to react in time
 - Pick up with the standard reports
 - o Email from chair including all the global teams
 - o How can we respond faster to whats going on? We have slowed down too much.
 - Weekly Reporting is best to be initiated by caucus coordinator
- Cross-Caucus Issues
 - Volunteer Onboarding
 - Local Caucus Onboarding
 - Communications
 - things like pdfs to forward, short links, Memes, etc.
 - Can we get a DA link shortener?
 - Use comms materials
 - Send out a general how to find these things (for sharing)
 - Events-How to
 - Timina
 - Live Streaming and Recordings
 - Event Script include a sample

Global Caucuses September Newsletter

News/Events Deadline: Sep 16, 2021

Youth Caucus

- Working to finalize our additions and edits to our most recent version of our ToR
- Idea to have an event series to showcase our members and youth leaders
- Updates to our dashboard to come to include visuals and numbers related to our membership (where they vote, where they are living, etc.)