



Checklist for State Delegate Selection Plans

STATE: _____ DATE: _____

(Check if complete and include page number for reference.)

I. INTRODUCTION & DESCRIPTION OF DELEGATE SELECTION PROCESS

A. Introduction

- 1. Is the total number of delegates and alternates to be selected indicated and are the totals correct?
- 2. Does the Plan indicate that the delegate selection process is governed by National Party rules, State Party rules, state laws and the Delegate Selection Plan? (Call II.A)

B. Description of Delegate Selection Process

- 1. What is the first determining step and when will it be held? _____
- 2. Is the first determining step scheduled on or after March 3, 2020, and not later than June 9, 2020? (Rule 12.A)

C. Voter Participation

- 1. Does the Plan specify that participation in the process is open to all voters who wish to participate as Democrats? (Rule 2.A and Rule 2.C)
 - a. What is the deadline to register to vote/participate in the first step? _____
 - b. Does the Plan provide an overview of the state's voter registration or enrollment procedures, and/or declaration process?
 - c. Does the state have registration by party? _____
 - d. Can voters who are not registered or enrolled as Democrats participate in process? (Rule 2.A. & Reg. 4.3.B) _____
 - e. How do voters publicly declare their Party preference and how is that preference recorded? (Rule 2.A. & Reg. 4.3A.) _____
 - f. Are individuals who will turn 18 by the date of the November General Election allowed to participate in the process, or is there an explanation as to why not? _____
 - g. Are fees prohibited? If there are fees, voluntary or otherwise, what is the reason? (Rule 2.D & Reg. 4.4) _____
 - h. Is crossover participation prohibited? (Rule 2.E)
 - i. Is the use of secret ballots prohibited (including in the selection of anyone who serves on the DNC) except in the first determining step of the delegate selection process? (Rule 2.F)
 - j. Is voting in more than one meeting at the first determining step prohibited? (Rule 3.E & Reg. 4.7)
- 2. Does the Plan describe how the State Party has taken (or is taking) steps to seek enactment of legislation, rules, and policies at the state and local level to enhance voter and election security, to accomplish the following seven goals specified in Rule 2.H?

- a. Maintain secure and accurate state voter registration rolls? *(Rule 2.H.1)*
- b. Implement transparent and accurate voter registration list maintenance procedures? *(Rule 2.H.2)*
- c. Promote the acquisition, maintenance, and regular replacement of precinct based optical scan voting systems? *(Rule 2.H.3)*
- d. Ensure any direct recording electronic systems in place have voter verified paper record? *(Rule 2.H.4)*
- e. Implement risk limiting post-election audits? *(Rule 2.H.5)*
- f. Ensure all voting systems have recognized security measures? *(Rule 2.H.6)*
- g. Use accessible and secure voting machines that make it possible for persons with disabilities to vote securely and privately? *(Rule 2.H.7)*
- 3. Does the Plan describe how the State Party has taken (or is taking) steps to improve participation with respect to presidential preference and delegate selection contests and procedures? Do the steps include establishing year-round voter protection programs to support educational, administrative, legislative, and litigation-based efforts to protect and expand the vote and advance election fairness and security, including the following six goals in Rule 2.I.1?
 - a. Expand access to voting, including by early voting, no excuse absentee, same-day voter registration, and voting by mail? *(Rule 2.I.1.a)*
 - (1) If state allows voting in-person prior to Election Day, what are the minimum state and end dates?

 - (2) If the state allows for vote-by-mail, or no excuse absentee, what is the deadline for requesting a ballot? _____ When/How far in advance of Election Day are ballots mailed to voters?
 - b. Ensure voting locations are accessible, fairly placed, and adequate in number, and have a sufficient number of voting machines? *(Rule 2.I.1.b)*
 - c. Speed up the voting process and minimize long lines? *(Rule 2.I.1.c)*
 - d. Eliminate onerous and discriminatory voter identification requirements? *(Rule 2.I.1.d)*
 - e. Count and include in the final total ballots from voters who are eligible to vote but cast their ballots in the wrong precinct, for offices for which they are eligible to vote? *(Rule 2.I.1.e)*
 - f. Facilitate military and overseas voting? *(Rule 2.I.1.f)*
- 4. Does the Plan describe how the State Party has been and is supporting efforts to make voter registration easier, including supporting the following four efforts to make voter registration easier in Rule 2.I.2?
 - a. Voter registration modernization, including online voter registration and automatic and same-day registration? *(Rule 2.I.2.a)*
 - b. Pre-registration of high school students so that they are already registered once they reach voting age? *(Rule 2.I.2.b)*
 - c. Restoration of voting rights to all people who have served the time for their criminal conviction, without requiring the payment of court fees or fines? *(Rule 2.I.2.c)*
 - d. Same-day or automatic registration of voters for the Democratic presidential nominating process? *(Rule 2.I.2.d)*
- 5. For states that use government-run voting systems, does the Plan describe how the State Party has taken steps to ensure an open and inclusive process and resist attempts at voter suppression and disenfranchisement, including revising State Party rules and encouraging administrative rules, legislation, or considering litigation to

allow same-day party switching for the Democratic presidential nominating process or to achieve state laws that allow voters to switch parties at least as late as the deadline for registering to vote? (*Rule 2.J & Rule 2.J.1*)

- 6. For states that use a Party-run process to establish presidential preference, does the Plan describe how the State Party has taken steps to ensure an open and inclusive process and resist attempts at voter suppression and disenfranchisement? And, does the plan indicate how the State Party’s process meets the following nine requirements? (*Rule 2.K*)
 - a. Incorporate mechanisms with reasonable safeguards against error and fraud to vote absentee or vote early? (*Rule 2.K.1*)
 - b. Demonstrate that the State Party has the technical ability and financial resources to successfully run the process? (*Rule 2.K.2*)
 - c. Implement same-day voter registration and party-affiliation changes at the voting location? (*Rule 2.K.3*)
 - d. Create a process for publicly reporting the total statewide and district level results for each candidate based on the first expression of preference by the participants at the first determining step? (*Rule 2.K.4*)
 - e. Require the allocation of all national delegates, be locked in at the final expression of preference at the first determining step, subject to recount? (*Rule 2.K.5*)
 - f. Ensure final expressions of preference as part of the presidential nominating process are securely preserved in a manner that ensures the availability of a prompt and accurate recount or recanvas? (*Rule 2.K.6*)
 - g. Provide a standard and procedure by which a presidential candidate may request a recount or recanvas, paid for by the candidate, and carried out in a timely manner? (*Rule 2.K.7*)
 - h. Create mechanisms allowing voters who are unable to be a part of the process in person to participate? This can include those serving in the military, those with a disability or illness preventing participation, and those who are not able to take time off from work or obtain child care. (*Rule 2.K.8*)
 - i. Take steps to ensure voters have a right to participate in the process. This can include required rules changes and the proper education and outreach to ensure accessibility, specifically for including people with disabilities and people with limited English proficiency. (*Rule 2.K.9*)

7. Scheduling of Delegate Selection Meetings

- a. Does the Plan provide that the dates, times and places for all official delegate selection meetings have been scheduled to encourage participation by Democrats and will begin and end at reasonable hours? (*Rule 3.A*)
- b. Is the state party responsible for selecting the dates and times and locating and confirming the availability of publicly accessible facilities for all official meetings and events related to the process? (*Rule 3.A*)
- c. Does the Plan indicate that the state party will consider any religious observations that could significantly affect participation? (*Reg. 4.5.B*)

II. PRESIDENTIAL CANDIDATES

A. Ballot Access

- 1. What is the presidential candidate filing deadline? Is it within the calendar year of the convention? If not, has the state party requested a waiver? (*Rule 12.B*) _____
- 2. Does the Plan specify all presidential candidate filing and petition requirements, including filing fees, if applicable, and corresponding deadlines prescribed by:
 - State law? _____
 - State Party rules? _____

- a. If a petition is required, is it the sole method of ballot access? If so, how many signatures are required, and is the requirement less than 5,000? (Rule 15.A) _____
- b. If a fee is required for ballot access, is it \$2,500 or less? (Rule 15.B) _____
- c. If petition signatures and/or a fee is required for ballot access, is it less than or equal to the requirement in effect on 1/1/94? (Rule 15.D)
- d. In primary states, is the filing deadline for presidential candidates between 30 and 75 days before the primary? How many days? (Rule 15.E) _____
- 3. Does the Plan indicate whether “uncommitted” automatically appears on the ballot as a presidential preference option, and whether write-in presidential candidates are allowed? (Rule 11.C, Rule 14.A, Rule 14.D, Rule 14.E, & Rule 15.H)

B. Other Requirements

- 1. What is the date by which the presidential candidate must certify their authorized representative in writing to the State Chair? (Rule 13.D.1) _____
- 2. Does the Plan require presidential candidates to use their best efforts to ensure their respective delegation achieves the state’s affirmative action, outreach and inclusion goals and equal division between men and women? (Rule 6.I.)

III. SELECTION OF DELEGATES AND ALTERNATES

A. District-Level Delegates and Alternates

- 1. Does the Plan indicate how many district-level delegates and alternates will be elected? ____/____. Which Reg. 4.34 option did the state party select for allocating its alternates? _____
- 2. **Election of District-Level Delegates and Alternates**
 - a. What is the method the state uses to elect its district-level delegates and alternates and are specific details and dates included for the process?

 - b. If the state uses a caucus system, are the first-tier caucuses scheduled for the same time and date throughout the state? (Rule 3.B)
 - c. Are the dates, times and locations for each tier of caucuses indicated in the Plan? (Rule 3.A)
 - d. Is the time and date of the first meeting or event in the selection process uniform throughout the state, including in state’s with multiple time zones? (Rule 3.A, Rule 3.B & Reg. 4.6)
 - e. Does the plan provide detailed and specific information describing how district-level delegates will be selected?
- 3. **Apportionment of District-Level Delegates and Alternates**
 - a. Does the Plan indicate which one of the four formulas was used to apportion delegates among districts? (Rule 8.A)
 - (1) Equal weight to total population and to the average vote for the Democratic candidates in the 2012 and 2016 presidential elections;
 - (2) Equal weight to the vote for the Democratic candidates in the 2016 presidential and the most recent gubernatorial elections;
 - (3) Equal weight to the average of the vote for the Democratic candidates in the 2012 and 2016 presidential elections and to the Democratic Party registration or enrollment as of January 1, 2020;

- (4) One-third (1/3) weight to each of the above formulas.
- (5) Does the Plan indicate why the particular formula was selected and why it is the most inclusive method?
- b. Does the Plan provide for the total number of male and female district-level delegates and alternates to be equally divided? (*Rule 6.C.1*)
- c. Does the Plan specify how many delegates and alternates are allocated to each district?
 - (1) Is the math correct for the number of delegates and alternates to be allocated?
 - (2) Are all districts smaller than a Congressional District? (*Rule 8.C*)
- d. If applicable, does the Plan specify how the apportionment of delegates to be elected from each tier to the next tier in a caucus/convention system (e.g. precincts and counties) is based on population and/or some measure of Democratic strength? (*Rule 8.B*) _____

4. District-Level Delegate and Alternate Filing Requirements

- a. Does the Plan specify that district-level delegate and alternate candidates may run for election only within the district in which they are registered to vote? In states that permit party registration, does the Plan specify how the State Party will ensure the delegate and alternate candidates are Democrats? (*Rule 13.H*)
- b. Does the Plan:
 - (1) Specify exactly how an individual files to run for district-level delegate or alternate? (*Rule 13.B, Rule 15.F & Reg. 4.23*) _____
 - (2) Require a statement of candidacy and signed pledge of support to be filed? (*Rule 13.B*)
 - (3) Set the deadline for a person to file to run for district-level delegate no more than 30 days before the date district-level delegates are to be selected? (*Rule 15.F*)
 - (4) Clarify that the statement of candidacy designates a singular presidential preference? Is it also clear that the preference may be modified by submitting an updated pledge before the deadline? (*Rule 13.A & Reg. 4.22*)
 - (5) Set the deadline, in states holding a presidential primary where individual district-level delegates are voted upon on the ballot, for delegate and alternate candidates to file a statement of candidacy or a pledge of support no more than 90 days before the primary? (*Rule 15.F*)

 - (6) Describe specific filing and petition requirements, including filing fees (if applicable) and corresponding deadlines prescribed by state law and by party rule, along with specific filing details? (*Rule 1.A.7, Rule 1.A.8 & Reg. 4.23*)
- c. If petitions are used:
 - (1) Does the Plan comply with the requirement that the number of signatures does not exceed one half of one percent (0.5%) of the registered/enrolled Democrats in the district, or one half of one percent (0.5%) of the total votes in the district for all Democratic presidential candidates cast during the 2016 presidential nominating process, whichever is lower, but in no event exceeds 500 valid signatures? (*Rule 15.C*)
 - (2) And, if fees are required to be paid by a delegate/alternate candidate to get on the ballot, does the Plan indicate that the signature requirements and the fees do not exceed those in effect as of 1/1/94? (*Rule 15.D*)

- d. Does the Plan:
- (1) Provide that district-level alternate candidates meet the same requirements as district-level delegate candidates? (*Rule 13.C*)
 - (2) Allow candidates not chosen at the delegate level to be considered at the alternate level (optional)? (*Rule 13.C*)
5. **Presidential Candidate Right of Approval for District-Level Delegates and Alternates**
- a. When does the state give the list of delegate and alternate candidates to the presidential candidate? (*Rule 13.D & Rule 13.F*) _____
 - In states using a pre-primary caucus to slate delegates, does the Plan allow the presidential candidates to review the list of their respective delegate and alternate candidates before the caucuses? (*Reg. 4.25.C*)
 - b. Presidential Candidate Approval of Delegate and Alternate Candidates
 - (1) When does the presidential candidate have to return a list of approved delegate and alternate candidates to the State Chair? (*Reg. 4.24*) _____
 - (2) Does the Plan specify that the presidential candidate must approve at least three (3) times the number of names for each delegate man and delegate woman and each alternate man and alternate woman to be elected? (*Rule 13.D & Rule 13.E.1*)
 - (3) In states where individual delegates and alternates are voted upon on the ballot, does the Plan indicate that presidential candidates may approve a number of delegate and alternate candidates equal to or greater than the number of delegates and alternates to be elected? (*Rule 13.E.1*)
 - (4) In states where individual delegates and alternates are voted upon on the ballot, does the date by which the presidential candidate approves the list of delegate candidates allow sufficient time to ensure that names removed from the list do not appear on the ballot? (*Rule 13.D.2*)
 - c. Does the Plan indicate that failure of a presidential candidate to respond with the list of approved delegate and alternate candidates by the deadline is deemed approval, unless otherwise noticed? (*Rule 13.D*)
 - d. Does the Plan indicate that district-level delegate and alternate candidates removed from the list of bona fide supporters by the presidential candidate may not be elected at that level as a delegate or alternate pledged to that presidential candidate? (*Rule 13.E & Reg. 4.24*)
 - e. Does the Plan specify that the State Party must certify to the RBC whether a presidential candidate has used their best efforts to submit a list of delegate candidates who meet the affirmative action considerations within three (3) days of receiving the list of approved delegate candidates? (*Rule 6.I & Reg.4.10.C*)
6. **Fair Reflection of Presidential Preference**
- a. Does the Plan:
 - (1) Specify the method for allocating district-level delegate positions proportionately among presidential preferences? (*Rule 14.A, Rule 14.B & Rule 14.D*)
 - (2) Indicate, that if the state uses a caucus system, the delegates elected at the district level shall be allocated in proportion to the percentage of the caucus vote won in that district by each preference at the first determining step? (*Rule 14.B & Reg. 4.29*)
 - (3) Specifically indicate that a threshold of 15% will be used? (*Rule 14.B*)
 - b. Does the Plan indicate that if no preference reaches the 15% threshold, the threshold will be half the percentage of the vote received in that district by the front-runner? (*Rule 14.F*)

- c. If delegates and alternates are not elected on the ballot:
 - (1) Does the Plan indicate how the delegates and alternates will be selected or nominated by a caucus of persons from the unit who sign statements of support for that presidential candidate? (*Rule 13.G*)
 - (2) Does the Plan specify the date and time of the meeting to elect the district-level delegates and alternates and the procedural requirements for the election? If more than one tier is used, are details about each of the tiers provided? _____
- d. In a state where a presidential candidate could qualify to receive more delegates/alternates than they are slated (applicable to pre-primary and two-part primary systems):
 - (1) Does the Plan describe how additional delegates will be selected in a post-primary procedure? (*Rule 14.C*)
 - (2) Does the procedure include a description of the type of meeting, the delegate candidate filing deadline, the presidential review deadline and other procedural rules? (*Rule 14.C*)

7. Equal Division of District-Level Delegates and Alternates

- a. Does the Plan:
 - (1) Specify how equal division between men and women will be achieved for district-level delegates and alternates? (*Rule 6.C.1 & Reg. 4.10*)
 - (2) Provide that in the case of non-binary gender delegates and alternates, they shall not be counted in either the male or female category? (*Rule 6.C.1 & Reg. 4.10*)
 - (3) Specify a method for allocating district-level positions among presidential preferences in such a way as to ensure that the number of male and female (binary) identifying delegates and alternates in the district vary by no more than one within each presidential candidate's delegation?
 - (4) Indicate how equal division between male and female (binary) delegates and alternates will be achieved (as mathematically practicable) in the event a non-binary individual (or individuals) also qualifies to be elected as a delegate or alternate?
- b. Does the Plan explain how district-level delegates and alternates will be allotted to presidential candidates in such a way as to ensure equal division of the respective candidates' delegation? (*Rule 6.C & Reg. 4.9*)

8. Does the Plan:

- a. Provide that the State Chair certifies, in writing to the DNC Secretary, the district-level delegates and alternates within 10 days of their election? (*Rule 8.C & Call IV.A*) _____
- a. If primary results need to be certified by the state, does the Plan indicate when the results will be official and when the delegates and alternates will be certified? (*Reg. 5.4.B & Reg. 5.4.C*) _____

B. Automatic Delegates

1. Automatic Party Leaders and Elected Official Delegates

- a. Does the Plan indicate that the DNC Members, the Democratic President and Vice President (if applicable), Democratic Members of Congress, the Democratic Governor (if any), and the Distinguished Party Leaders (if any) who legally reside in the state will be recognized to serve as automatic delegates to the National Convention? (*Rule 9.A*)
- b. Does the Plan provide that an Automatic delegate may run and be elected as a Pledged delegate, and if they are elected and certified as a Pledged delegate, the individual will not serve as an Automatic delegate at the National Convention? (*Call I.J*)

- c. Does the Plan indicate:
 - (1) The DNC Secretary will confirm the names of these delegates who legally reside in the state to the State Chair by March 6, 2016 and that the Secretary's confirmation constitutes verification of the state's Automatic delegates? (*Rule 9.A & Call IV.B.1*)
 - (2) The State Chair will certify the presidential preference of the state's Automatic delegates 10 days after the completion of the State's Delegate Selection Process? (*Call IV.C & Reg. 5.5*)
- 2. Does plan note that for purposes of equal division, the state's delegation includes all Pledged and Automatic delegates? (*Rule 6.C & Reg. 4.9*)

C. Pledged Party Leader and Elected Official Delegates (PLEOs)

- 1. Is the number of pledged PLEO delegates to be selected specified in the Plan? _____
- 2. **Pledged PLEO Filing Requirements**
 - a. Does the Plan indicate who is eligible to be selected as pledged PLEO delegates and the priority of consideration, and that if an Automatic delegate chooses to run for PLEO, they will be given equal consideration with big city mayors and state-wide elected officials? (*Rule 10.A.1 & Reg. 4.16*)
 - b. Are the filing deadline and the requirements specified for PLEO delegate candidates?

Do the requirements indicate:

 - (1) The specific requirements for filing a statement of candidacy and a pledge of support for a presidential preference? (*Rule 10.A.3*)
 - (2) Is the filing deadline within 30 days of the date of the selection? (*Rule 10.A.3 & Reg. 4.17*)
 - c. Is the filing deadline after the selection of district-level delegates? Or, if it is not, does the Plan:
 - (1) provide an alternative filing procedure with a deadline after the selection of the district-level delegates? (*Rule 10.A.3 & Reg. 4.17*)
 - (2) provide an opportunity for disapproval of the delegate candidates by the presidential candidates? (*Rule 10.A.3 & Reg. 4.17*)
- 3. **Presidential Candidate Right of Review**
 - a. What is the date specified by which the State Chair must give the list of PLEO delegate candidates to the presidential candidate to whom they have filed a pledge of support? (*Rule 10.A.3 & Rule 13.D*)

 - b. What is the date by which the presidential candidate must return their list of approved PLEO delegate candidates to the State Chair? _____
 - (1) Is the date after the election of the district-level delegates? If not, is there an alternative filing procedure to ascertain the presidential preference of persons eligible for PLEO delegate positions that also provides an opportunity for disapproval by the presidential candidate? (*Rule 10.A.3, Rule 13.D.3, Rule 13.E.2 & Reg. 4.25*)
 - (2) Does the Plan specify that the presidential candidate must approve at least one name for each delegate position to which the presidential candidate is entitled? (*Rule 13.E.2*)
 - OR-**
 - (3) Does the Plan provide that a presidential candidate must approve at least two names for each position to which he or she is entitled? (*Rule 13.E.2*)
 - c. Does the Plan indicate that failure of a presidential candidate to respond with the list of approved PLEO delegate candidates by the deadline is deemed approval, unless otherwise noticed? (*Rule 13.D*)

- d. Does the Plan specify that the State Chair must certify to the RBC whether each presidential candidate has used their best efforts to submit a list of PLEO delegate candidates who meet the affirmative action and outreach and inclusion considerations within three (3) days of receiving the list of approved delegate candidates? (*Rule 6.1 & Reg. 4.10.C*)

4. Selection of Pledged PLEOs

- a. Is the basis for allocating PLEO delegates to presidential preferences described and is it the same as for allocating the at-large delegates? (*Rule 10.A.2, Rule 11.C, Rule 14.E & Rule 14.F*) _____
- b. When will the PLEO delegates be selected? _____
- (1) Is the selection after the election of the district-level delegates and prior to the at-large? (*Rule 10.A*)
- (2) Are the time, date, place, election procedures and other details of the selecting meeting specified?
- c. What body will select the PLEO delegates? (*Rule 10.B*):
- (1) State convention?
- (2) Committee of a quorum of district level delegates?
- (3) State Party Committee? If the state committee will select the PLEOs, is there a description of how the committee complies with the following criteria? (*Rule 10.B*)
- (i) An explanation of composition of the State Committee and how its members are apportioned on the basis of population and/or some measure of Democratic strength? (*Rule 10.B.1 & Reg. 4.18.A*)
- (ii) A description of how and when State Party Committee members are elected and how that process complies with the basic procedural guarantees utilized for delegate selection? (*Rule 10.B.2 & Reg. 4.18*)
- (iii) Specific information as to how such delegates will be elected at a public meeting subsequent to the election of district level delegates? (*Rule 10.B.3*)
- (iv) Specific information as to when members of the State Party Committee were elected and that the election was no earlier than the calendar year of the previous national convention? (*Rule 10.B.4 & Reg. 4.18.B*)
- (v) Specific information as to how membership of the State Party Committee complies with the equal division requirements of the Charter? (*Charter, Art. 9, Sec. 16, Rule 10.B.5 & Reg. 4.18.C*)
5. Does the Plan provide that the State Chair certifies, in writing to the DNC Secretary, the pledged PLEO delegates within 10 days after their selection? (*Call IV.A & Reg. 5.4.A*)

D. At-Large Delegates and Alternates

1. Is the number of at-large delegates and alternates to be selected specified in the Plan? _____ / _____ Does the allocation of alternates correspond with the options in Reg. 4.34 and the district-level allocation?
2. **At-Large Delegate and Alternate Filing Requirements**
- a. Does the Plan explain exactly how an individual files to run for an at-large delegate or alternate position?

- (1) Is the filing deadline specified and is it no earlier than 30 days before the date of the selecting meeting and at the same time or after the selection of the PLEOs? (*Rule 15.G and Reg. 4.31*)
- (2) Do the filing requirements include a statement of candidacy and signed pledge of support? (*Rule 13.B*)

- (3) Does the Plan clarify that the statement of candidacy designates a singular presidential preference? (*Rule 13.A & Reg. 4.22*)
- (4) Is it clear that the preference may be modified by submitting an updated pledge before the deadline? (*Rule 13.A & Reg. 4.22*)
- b. If alternates are selected at the at-large level:
 - (1) Does the Plan include information on how individuals file to run for alternate positions?
 - (2) Are persons not chosen for an at-large delegate position automatically considered for at-large alternate positions? (*optional*)
- 3. Presidential Candidate Right of Approval**
 - a. What is the date by which the State Chair must submit the list of at-large delegate and alternate candidates to the presidential candidate? (*Rule 13.D*) _____
 - b. What is the date by which the presidential candidate must file their list of approved at-large delegate and alternate candidates with the State Chair? _____
 - (1) Is the deadline after the selection of the PLEOs? (*Rule 13.D.4 and Reg.4.24.D*)
 - (2) Does the Plan specify that a presidential candidate must approve at least one name for each delegate position to which the presidential candidate is entitled? (*Rule 13.E.2*)
 - OR-**
 - (3) Does the Plan provide that a presidential candidate must approve at least two names for each position to which he or she is entitled? (*Rule 13.E.2*)
 - (4) As specified above, is the number of delegate candidates to be approved by a presidential campaign the same minimum requirement as reflected for PLEO delegates? (*Rule 13.E.2*)
 - c. Does the Plan indicate that failure of a presidential candidate to respond with the list of approved at-large delegate and alternate candidates by the deadline is deemed approval, unless otherwise noticed? (*Rule 13.D*)
 - d. Does the Plan specify that the State Chair must certify to the RBC whether each presidential candidate has used their best efforts to submit a list of delegate candidates who meet the affirmative action and outreach and inclusion considerations within three (3) days of receiving the list of approved delegate candidates? (*Rule 6.I & Reg. 4.10.C*)
- 4. Fair Reflection of Presidential Preference**
 - a. Does the Plan specify the method that will be used to determine how delegate and alternate positions will be allocated among presidential preferences? (*Rule 11.C*)

Is the method used:

 - (1) (*For primary states*) according to the state-wide primary vote? (*Rule 11.C*)
 - (2) (*For convention/caucus states*) according to the statewide division of preferences among convention and caucus participants, at the first determining step of the process, and that no person participating in the allocation shall automatically serve by virtue of holding a public or Party office? (*Rule 11.C & Reg. 4.19*)
 - b. Does the Plan specify that to receive delegates, preferences must have a 15% threshold on a statewide basis? (*Rule 14.E*)
 - c. Does the Plan specify that if no candidate attains a 15% threshold, then the threshold will be half the percentage of the statewide vote received by the front-runner? (*Rule 14.F*)

- d. Does the Plan provide that if a presidential candidate is no longer a candidate at the time at-large delegates are selected, his/her allocation will be proportionately divided among the other preferences entitled to an allocation? (*Rule 11.C*)
 - e. Does the Plan provide that, if a presidential preference is entitled to at least one delegate position but would not otherwise be entitled to an alternate position, that preference will be allotted one at-large alternate position? (*Rule 19.B & Reg.4.33*)
5. **Selection of At-Large Delegates and Alternates**
- a. Does the Plan:
 - (1) Specify the date on which the at-large delegates and alternates will be selected and is that date after the PLEOs have been selected?
 - (2) Provide information about election procedures and other details of the selection meeting?
 - (3) Provide for the delegate selection process to be completed no later than June 20, 2020? (*Call III*)
 - b. In states with one Congressional District, does the Plan provide for the selection of all delegates at the same meeting? If so, does the Plan ensure that the affirmative action, outreach and inclusion and fair reflection guidelines will be met, that the state chair makes the certifications required by Rule 8.D., and that the presidential candidates will have sufficient time to review their respective lists of delegate and alternate candidates? (*Rule 8.E & Reg. 4.13*)
 - c. What body selects the at-large delegates and alternates? (*Rule 11.B & Rule 11.C*)
 - (1) State convention;
 - (2) Committee of a quorum of district level delegates; or,
 - (3) State Party Committee? If this is the same body that selects the PLEOs, and the Plan describes how the committee complies with the following requirements in that section, it does not need to be repeated below. (*Rule 10.B*)
 - (i) An explanation of composition of the State Committee and how its members are apportioned on the basis of population and/or some measure of Democratic strength? (*Rule 10.B.1 & Reg. 4.18.A*)
 - (ii) A description of how and when State Party Committee members are elected and how that process complies with the basic procedural guarantees utilized for delegate selection? (*Rule 10.B.2 & Reg. 4.18*)
 - (iii) Specific information as to how such delegates will be elected at a public meeting subsequent to the election of district level delegates? (*Rule 10.B.3*)
 - (iv) Specific information as to when members of the State Party Committee were elected and that the election was no earlier than the calendar year of the previous national convention? (*Rule 10.B.4 & Reg. 4.18.B*)
 - (v) Specific information as to how membership of the State Party Committee complies with the equal division requirements of the Charter? (*Charter, Art. 9, Sec. 16, Rule 10.B.5 & Reg. 4.18.C*)
 - d. **Priority of Consideration**
 - (1) Does the Plan indicate that in the selection of at-large delegates and alternates priority of consideration shall be given to the groups specified in Rule 6.A? (*Rule 6.A.3*)
 - (2) Does the Plan specify that in the election of at-large delegates and alternates priority shall be given to other groups as specified in Rule 5.C and Rule 7? (*Rule 5.C., Rule 6.A.3, Rule 7 & Reg. 4.8*)

- (3) Does the Plan specify that the election of at-large delegates and alternates shall be used, if necessary, to achieve the equal division of males and females, and to achieve the representation goals set by the Affirmative Action Plan and Outreach and Inclusion Program specified in the Plan? (*Rule 6.A, Rule 6.C & Reg. 4.9*)
- (4) Does the Plan indicate that delegates and alternates are to be considered separate groups for the purposes of equal division and full participation? (*Rule 6.C.1, Rule 11.A, Reg. 4.9 & Reg. 4.20*)
- 6. Does the Plan provide that the State Chair will certify, in writing to the DNC Secretary, the at-large delegates and alternates within 10 days of their selection? (*Rule 8.C & Call IV.A*)

E. Replacement of Delegates and Alternates

1. Pledged Delegates and Alternates

- a. Permanent replacement of a delegate. (*Rule 19.D.3*) Does the Plan specify that:
 - (1) A permanent replacement occurs when a delegate resigns or dies prior to or during the convention and an alternate replaces the delegate for the remainder of the convention?
 - (2) Any alternate permanently replacing a delegate shall be:
 - (i) of the same presidential preference (including uncommitted status);
 - (ii) of the same gender; and
 - (iii) to the extent possible from the same political subdivision within the state as the delegate being replaced; except
 - (iv) when there's only one alternate, that alternate shall become the delegate and if, as a result of a permanent replacement of a delegate, the delegation is no longer equally divided, the state will use a subsequent permanent replacement to bring the delegation back into equal division? (*Reg.4.36*)
 - (3) Does the Plan provide that if a delegate or alternate candidate who has been elected but not yet certified to the DNC Secretary resigns, dies or is no longer eligible to serve, then the respective presidential candidate's authorized representative names the replacement after consultation with the State Party? (*Rule 19.D.2*)
 - (2) Any alternate temporarily replacing a delegate:
 - (i) must be of the same presidential preference (including uncommitted status) as the delegate; and
 - (ii) to the extent possible, shall be of the same gender as the delegate; and
 - (iii) to the extent possible, shall be from the same political subdivision within the state as the delegate being replaced?
- b. Temporary Replacement of a Delegate. (*Rule 19.D.4*) Does the Plan specify that:
 - (1) A temporary replacement occurs when a delegate is to be absent for a limited period of time during the convention and an alternate acts in the delegate's place?
 - (2) Any alternate temporarily replacing a delegate:
 - (i) must be of the same presidential preference (including uncommitted status) as the delegate; and
 - (ii) to the extent possible, shall be of the same gender as the delegate; and
 - (iii) to the extent possible, shall be from the same political subdivision within the state as the delegate being replaced?
- c. Does the Plan indicate the system that will be used to select an alternate to replace a delegate on a temporary and permanent basis? (*Rule 19.D.1*)
 - (1) The delegate chooses the alternate.
 - (2) The delegation chooses the alternate.
 - (3) The alternate who receives the highest number of votes replaces the delegate.

- (4) Such other process that protects the interests of presidential candidates, delegates and alternates – specifically: _____

d. Certification of Replacements

- (1) Does the Plan indicate that alternates permanently replacing a delegate and individuals selected to fill vacant alternate positions shall be certified within three (3) days by the State Chair? (*Rule 19.D.3 & Call IV.D.1*)
- (2) Does the Plan also indicate that certification of replacements will be accepted up to 72 hours before the beginning of the convention? (*Call IV.D.1 & Reg. 4.35*)
- (3) Does the Plan indicate that if a replacement occurs within 72 hours of the start of the convention, the Delegation Chair will indicate the name of the alternate casting the respective delegate’s vote on the tally sheet? (*Call IX.F.3.c & Call, IX.F.3.e & Reg. 5.6*)

- e. Does the Plan indicate how vacant alternate positions will be filled and does it specify that the replacement must be:

- (1) of the same presidential preference;
- (2) of the same gender; and
- (3) of the same political subdivision (to the extent possible) as the alternate being replaced? (*Rule 19.E.*)

2. **Automatic Delegates**

- a. As applicable, does the Plan specify that Members of Congress and Democratic Governors are not entitled to name a replacement? (The Plan may indicate that changes or vacancies in such offices will be those officially recognized by the respective Democratic organization.) (*Call IV.D.2.a*)
- b. Does the Plan specify that DNC Members shall not be entitled to a replacement and the state shall not be entitled to a replacement, except in the case of death? (The Plan may indicate that DNC membership changes and corresponding delegate changes will be as acknowledged by the DNC Secretary.) (*Call IV.D.2.b*)
- c. If applicable, does the Plan specify that Distinguished Party Leaders shall not be entitled to name a replacement, nor shall the state be entitled to name a replacement? (*Call IV.D.2.c*)
- d. Does the Plan specify that in no case may an alternate cast a vote for an automatic delegate? (*Call IX.F.3.e*)

IV. SELECTION OF CONVENTION STANDING COMMITTEE MEMBERS

A. Introduction

- 1. Is the number of members to be selected for the three (3) standing committees indicated? _____
- 2. Does the Plan indicate that standing committee members need not be delegates or alternates to the 2020 Convention? (*Call VII.A.3*)

B. Temporary Standing Committee Members

- 1. Does the Plan provide for the selection of temporary standing committee members in the event that a standing committee meets prior to the election of the permanent standing committee members? If so, will the State Party select temporary members of all committees, or a specific committee? (*Call VII.G*)

- 2. Can any Democrat apply for a position as a temporary member of the standing committee[s]?
 - a. To whom is the application submitted and what information is required?

- b. What is the deadline to apply for a Temporary member position? _____
- 3. Does the Plan specify that: a separate election will be held for each committee; the membership of each committee will be equally divided among men and women as possible; and gender non-binary committee members shall not be counted as either a male or female, but the remainder of the members shall be equally divided between men and women? (*Call VII.E.1*)
- 4. Does the Plan specify that Temporary members will serve only in the event the standing committee meets before the state's delegate selection process has been completed and that once the state has selected its permanent members, the temporary member will no longer be recognized, unless they were elected as a permanent member? (*Call VII.G.3*)
- 5. Does the Plan specify that Temporary members selected after the state's first determining step will reflect the Presidential preferences accordingly? (*Call VII.G.3*)
- 6. Does the Plan specify that: the State Chair will certify the temporary members in writing to the Secretary of the Democratic National Committee within three (3) days after their selection; any substitution to the list must be done at least ten (10) days before the committee meets; and how substitute temporary members will be selected? (*Call VII.B.3 and Call G.4*) _____

C. Standing Committee Members

1. Selection Meeting

- a. Is the process for selecting the standing committee members fully described? (*Call VII.B.1*)
- b. Is the date of the selection meeting specified, is it within 14 days of the final selection of delegates, and is it not later than June 27, 2020? (*Call VII.B.1*) _____
- c. Is there provision for adequate notice of time and place for the selection meeting? (*Call, VII.B.1*)

2. Allocation of Members

- a. Does the Plan provide that standing committee members will be allocated on the same basis as the at-large delegates? (*Call VII.C.1 & Reg. 5.9*)
- b. Is the formula for allocating the standing committee members to the presidential candidates described? (*Call VII.C.2*)
- c. Is the method for rounding the formula results described? (*Call VII.C.2*)
- d. Does the Plan indicate that committee positions will be allocated to presidential candidates proportionately, to the extent practicable, among each committee? (*Call VII.C.4*)

3. Presidential Candidate Right of Approval

- a. Does the Plan indicate that presidential candidates will receive adequate notice of the date, time and place of the selection meeting? (*Call VII.D.1*)
- b. Does the Plan require the presidential candidates to submit the name of one (1) individual for each position the candidate is to receive? (*Call VII.D.2*)
- c. Is the deadline for making the submission specified? _____
- d. Does the Plan specify that the delegation shall select the standing committee members from among the names submitted by the presidential candidates? (*Call VII.D.2*)

4. Selection Procedure to Achieve Equal Division

- a. Are presidential candidates required to use their best efforts to ensure their respective delegations are equally divided between men and women, and that the names they submit will help achieve the

affirmative action, outreach and inclusion goals established in the Delegate Selection Plan? (*Rule 6.I & Reg. 4.10*)

- b. Does the Plan specify a process for ensuring equal division of standing committee member positions among men and women for each committee? (*Call VII.E.2*)

5. Certification and Substitution

- a. Does the Plan provide that the State Chair will certify in writing to the DNC Secretary, the standing committee members within three (3) days of their selection? (*Call VII.B.3*)
- b. Does the Plan indicate that substitution of standing committee members is not permitted except in the case of resignation or death? Does it indicate that substitute members must be selected in accordance with the Plan and certified to the DNC Secretary not later than 48 hours before the respective committee meets? (*Call VII.B.4*)

V. THE DELEGATION CHAIR AND CONVENTION PAGES

A. Introduction

- Does the Plan indicate that the state will select one Delegation Chair and its allocation of Convention Pages? _____

B. Delegation Chair

1. Selection Meeting

- a. Is the date for selecting the Delegation Chair indicated and is it within 14 days of the final selection of the state's delegates, but not later than June 27, 2020? (*Call IV.E.*)
- b. Does the Plan provide for the Chair to be selected at an open and well-publicized meeting of the state's National Convention delegation? (*Rule 3.C*)
2. Does the Plan provide that the State Chair will certify in writing to the DNC Secretary, the Delegation Chair within three days of their selection? (*Call IV.E*)

C. Convention Pages

1. Does the Plan:
- a. Specify the number of Convention Pages to be selected? _____
- b. Indicate the date on which the selection will take place? _____
- c. Indicate that the State Chair will select the Pages in consultation with the state's DNC members? (*Reg. 5.7.A*)
- d. Is the date not later than the date on which the standing committee members are selected? (*Call IV.F.3*)
2. Does the Plan require that: the Pages be equally divided between men and women; reflect the Affirmative Action and Outreach and Inclusion guidelines; and that gender non-binary pages will not be counted in realizing equal division of the Pages? (*Reg. 5.7.A*)
3. Does the Plan provide that the State Chair will certify, in writing to the DNC Secretary, the Convention Pages within three days of their selection and no later than the time the standing committee members are certified? (*Call IV.F.3 and Reg. 5.7.B*)

VI. PRESIDENTIAL ELECTORS

A. Introduction

- Does the Plan indicate how many Presidential Electors the state will have for the 2020 Presidential election? _____

B. Selection of Presidential Electors

Does the Plan describe process for selecting the Democratic presidential electors, including:

- 1. How are candidates nominated / Who nominates the candidates? _____
- 2. Who makes the selection of the electors? _____
- 3. When is the selection made? _____
- 4. To whom is the list of Democratic electors provided and what is the deadline by which that must be done? (*Call VIII*) _____

C. Affirmation

- 1. Does the Plan require each candidate for Presidential Elector to certify in writing that they will vote for the election of the Democratic Presidential and Vice Presidential nominees? (*Call VIII*)
- 2. What steps will the State Party take to ensure the persons selected are bona fide Democrats who are faithful to the interests, welfare, and success of the Democratic Party of the United States, who subscribe to the substance, intent and principles of the Charter and the Bylaws of the Democratic Party of the United States? (*Call VIII*)

Does Plan indicate whether state law requires the electors to vote for the Party's nominee and how that is enforced?

VII. GENERAL PROVISIONS AND PROCEDURAL GUARANTEES

- A. Does the Plan reaffirm the State Party's commitment to an open party by incorporating the "six basic elements" in Rule 4 as summarized below?
 - 1. All public meetings at all levels will be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status, or disability ("status")? (*Rule 4.B.1*)
 - 2. No test for membership in, nor loyalty oaths to the Democratic Party will be required or used that could require prospective or current Party members to acquiesce in, condone or support discrimination based on "status." (*Rule 4.B.2*)
 - 3. The time and place for all public meetings of the Party on all levels will be publicized fully and, in such manner, as to assure timely notice to all interested persons, and such meetings will be held in places accessible to all Party members and large enough to accommodate all interested persons. (*Rule 4.B.3*)
 - 4. The Democratic Party on all levels, will support the broadest possible registration without discrimination based on "status." (*Rule 4.B.4*)
 - 5. The Democratic Party should publicize fully and assure notice to all interested parties a full description of the legal and practical procedures for selecting Democratic Party officers and representatives on all levels, including informing persons of the procedures in time to participate in each selection procedure at all levels of the Party, and developing education programs for voters who experience confusing timelines for registration and hanging party affiliation deadlines, or lack of awareness of the process for running for delegate, to ensure all Democratic voters understand the rules and timelines and their impact on voter participation. (*Rule 4.B.5*)
 - 6. The Democratic Party should publicize fully and assure notice to all interested parties a complete description of the legal and practical qualifications of all positions as officers and representatives of the Party, including timely notice so prospective candidates or applicants for elected or appointed position within the Party will have full and adequate opportunity to compete for office. (*Rule 4.B.6*)
- B. Does the Plan prohibit discrimination on the basis of "status"? (*Rule 5.B*)

- C. Does the Plan require equal division of delegates (including all pledged and automatic delegates) and alternates? (*Rule 6.C*)
- D. Are all candidates for delegate and alternate required to be identified as to presidential preference or uncommitted status? (*Rule 13.A*)
- E. Does the Plan indicate that no delegate shall be mandated to vote contrary to his/her presidential preference? (*Rule 13.I*)
- F. Does the Plan specify that delegates shall, in all good conscience, reflect the sentiments of those who elected them? (*Rule 13.J*)
- G. Are all delegates, alternates and standing committee members required to be *bona fide* Democrats? (*Rule 13.H & Reg. 4.26*)
- H. Does the Plan specify quorum requirements of no less than 40%? (*Rule 16*)
- I. If proxy voting is permitted, does Plan include the provision from Rule 17? (*Rule 17 & Reg. 4.32*)
- J. Is the "unit rule" prohibited? (*Rule 18.A*)
- K. Is there a provision about slate-making limitations? (*Rule 18.B*)
- L. Does the Plan confirm that all steps of the delegate selection process take place during 2020, except those related to the implementation of the Affirmative Action Plan and Outreach and Inclusion Program? (*Rule 1.F & Rule 12.B*)
- M. Does the State Party reiterate the assurances pursuant to the provisions of the Call? (*Call II.B*)

VIII. AFFIRMATIVE ACTION PLAN and OUTREACH AND INCLUSION PROGRAM

A. Statement of Purpose & Organization

1. Purpose and Objectives

- a. Does the Plan outline that the State Party has adopted a program of effective affirmative action to make sure the Party is open at all levels? (*Rule 5.A*)
- b. Is discrimination on the basis of "status" prohibited? (*Rule 5.B*)
- c. Are all public meetings at all levels of the Party required to be open to all members, regardless of "status"? (*Rule 4.B.1*)
- d. Does the State Party commit to including groups historically under-represented in the Party's affairs and has it established goals for the groups? (*Rule 5.C & Reg 4.8*)
- e. Has the State Party adopted specific goals and timetables for the groups required in Rule 6.C and the other underrepresented groups in Rule 7? (*Rule 6.A, Rule 7 & Reg. 4.8*)
 - (1) Does the Plan indicate that the goal of the programs is to encourage participation in the process by the targeted groups? (*Rule 6.A.1*)
 - (2) Does the Plan clarify that "youth" is defined as any participant younger than 36 years old at the time of election? (*Reg. 5.3.A*)
 - (3) Will individuals identifying as Native Americans be asked to provide their tribal affiliation? (*Reg. 5.3.B*)
 - (4) Prohibit the use of quotas? (*Rule 6.A.2*)

- 4. Does the Plan indicate that the at-large portion of the delegation may be used to ultimately achieve the representative goals of the Plan? (*Rule 11.A*)
- 5. Does the Plan state that the use of the at-large delegation to meet the affirmative action goals does not obviate the need for outreach activities by the State Party? (*Rule 6.A.3*)

C. Efforts to Educate on the Delegate Selection Process

- 1. Does the Plan provide for effectively explaining and publicizing events in the delegate selection process through media and through specific meetings and workshops? (*Rule 3.A, Rule 3.C & Rule 3.D*)
- 2. Does the Plan outline how the State Party will reach out to the Party's constituencies to provide information about the delegate selection process?
- 3. Does the State Party commit to publish and make available at no cost, a clear and concise explanation of how Democratic voters can participate in the delegate selection process? As well, will the State Party also make available copies of all relevant documents and materials about the process? What is the deadline by which this effort will begin? _____ Is the deadline at least 90 days before the first step in the state's process? (*Rule 1.H*)
- 4. Does the Plan indicate the process is open to all voters who wish to participate as Democrats? (*Rule 2.C*)
- 5. Will the State Party take all feasible efforts to encourage non-affiliated voters and new voters to register or enroll, to provide simple procedures through which they may do so and to eliminate excessively long waiting periods for voters who wish to register or to change their party enrollment status? (*Rule 4.B.5*)

D. Efforts to Publicize the Delegate Selection Process

- 1. Does the Plan describe how the State Party will direct special attention to publicizing the delegate selection process in the state? (*Rule 3.C & Rule 3.D*)
- 2. Will the State Party have a Delegate Selection Media Plan to utilize all available and appropriate resources to publicize information about the delegate selection process? (*Rule 4.B.3 & Rule 6.D*)
- 3. Will specific efforts be made to direct publicity among the Party's constituencies? Will publicity efforts include multilingual information, where necessary, to encourage the participation of minority groups? (*Rule 6.D*)
- 4. By what date will information and materials related to the delegate selection process be available on the State Party's website? _____

E. Obligations of Presidential Candidates to Maximize Participation

- 1. Does the Plan require presidential candidates to assist the state in meeting its demographic representation goals? (*Rule 6.H*)
- 2. By what date are presidential candidates required to submit a written statement to the State Party indicating steps and procedures to encourage full participation? (*Rule 6.H.1*) _____
- 3. Are presidential candidates required to submit demographic information on all delegate and alternate candidates pledged to them? (*Rule 6.H.2*)
- 4. Are presidential candidates required to use their best efforts to ensure their respective delegates, alternates and standing committee members are equally divided and help achieve the state's affirmative action goals? And, are presidential candidates required to use their best efforts to approve delegate and alternate candidates at the district level who meet applicable equal division and affirmative action considerations to achieve the affirmative action, outreach and inclusion goals and equal division for their respective delegations? (*Rule 6.C, Rule 6.I & Reg. 4.10*)

F. Outreach and Inclusion Program

- 1. Does the Plan indicate the State Party is committed to help achieve full participation of groups who have historically been explicitly denied the right to vote or who have been subjected to discriminatory and

exclusionary practices that have denied them voting rights and full participation in the delegate selection process and other Party meetings, events and elections, along with other groups who are also underrepresented in Party affairs?

- 2. How will the State Party make accommodations to facilitate greater participation by people with disabilities?
- 3. Does the Plan describe the steps the Party will take to reach out to and include these constituencies as part of the delegate selection process?

IX. CHALLENGES

- Does the Plan track the provisions on challenges from the Model Plan (check the Model Plan)? *(Call Appendix A)*

X. SUMMARY OF PLAN

A. Selection of Delegates and Alternates

- 1. Does the summary indicate the system the state uses for allocating delegates to presidential candidates?
 System Type: _____ Date of 1st Step: _____
- 2. Does the summary briefly describe the number of delegates and alternates to be selected, the selecting body and the filing requirements?

Type	Delegates	Alternates	Selection Date	Selecting Body & Filing Requirements
District-Level Delegates & Alternates				
Automatic Delegates				
Pledged PLEOs				
At-Large Delegates & Alternates				
TOTAL <i>(check 2020 allocation chart)</i>				

B. Selection of Standing Committee Members

- 1. Does the summary indicate how many standing committee members will be selected and does it include a brief description of the filing requirements and deadlines?
- 2. If Temporary members are to be elected, does Plan include a row in the table below to summarize information about the selection?

Members per Committee (check 2020 allocation chart)	Total Members (Members per Committee x 3)	Selection Date (After selection of all delegates)	Filing Requirements & Deadlines

C. Selection of Delegation Chair and Convention Pages

- Does the summary indicate how and when the Delegation Chair and Convention Pages are selected?

Type	Number	Selection Date	Selecting Body
Delegation Chair	1		<input type="checkbox"/> Delegation
Convention Pages			<input type="checkbox"/> State Chair

D. Selection of Presidential Electors

- Does the summary indicate how many electors will be selected, by whom, and on what date?

E. Presidential Candidate Filing Deadline

- 1. If applicable, does the Plan summarize the state’s presidential candidate filing requirements and deadline (after 1/1/2020)? (Rule 11.B & Rule 14.E) _____
- 2. What is the date by which presidential candidates must certify their authorized representative(s) to the State Chair? _____

F. Timetable

Are the dates indicated for the following steps in the delegate selection process:

- 1. Date on which the Affirmative Action Committee was appointed (on or before 3/1/2019)? _____
- 2. Beginning and end of period for soliciting public comment on the proposed Delegate Selection and Affirmative Action Plans (minimum of 30 days)? _____
- 3. Date on which State Party will adopt the Delegate Selection and Affirmative Action Plans (after public comment period)? _____
- 4. Date the Affirmative Action Plan goes into effect (by 9/13/19)? _____
- 5. All deadlines, including the following steps:
 - a. Presidential candidate filing, if applicable? _____
 - b. Presidential candidate certification of authorized representative(s)? _____
 - c. Presidential candidate full participation statement? _____

d. Filing deadlines for delegate and alternate candidates:

	Level / Filing Deadline	Statement of candidacy and pledge of support	State Party transmits lists to Presidential Candidates	Presidential Candidates file approved Lists of delegate and alternate candidates
<input type="checkbox"/>	District-Level			
<input type="checkbox"/>	PLEOs	<i>(after the election of the district-level delegates)</i>		
<input type="checkbox"/>	At-Large	<i>(same as or after the selection of the PLEOs)</i>		<i>(after the selection of the district-level and PLEO delegates)</i>

e. ALL dates related to the selection of delegates and alternates (including the primary date in primary states or the date for each tier in caucus states) for each level (as noted below):

<input type="checkbox"/>	Date of Primary (and any pre- or post-primary caucus meetings) - OR - Date and description of each Caucus tier.	
<input type="checkbox"/>	First date on which vote-by-mail ballots are mailed to voters. Date when in-person voting begins.	
<input type="checkbox"/>	District-level delegates & alternates When selected and by whom?	
<input type="checkbox"/>	PLEOs delegates When selected and by whom?	
<input type="checkbox"/>	At-large delegates & alternates When selected and by whom?	

f. Standing Committee Members:

- (1) Date by which presidential candidates must provide list of approved candidates? _____
- (2) Date on which standing committee members are selected? _____

g. Date for selecting the Delegation Chair and the Convention Pages? _____

h. Date for selecting the Presidential Electors? _____

ATTACHMENTS**1. Affirmative Action Committee Members**

- a. List of members with relevant demographic information on each member?
- b. A statement from the State Democratic Chair confirming composition complies of the Affirmative Action Committee complies with the Rules and that contact and demographic information on the members was submitted to the RBC 15 days after their appointment. *(Reg 2.2.K)*

2. Documentation included with the Plan: *(Reg. 2.2)*

- a. A summary of the process for selecting delegates, alternates, standing committee members, the delegation chair and convention pages, and Presidential Electors, along with related deadlines? (This information can be provided as shown by Section X of the Model Plan.) *(Reg. 2.2.A)*
- b. A timetable reflecting all significant dates in the state's delegate selection process? (This information can be provided as shown by Section X of the Model Plan.) *(Reg. 2.2.B)*
- c. A copy of the press release distributed by the State Party announcing the adoption of the Plan and summarizing the major components of the Plan? *(Reg. 2.2.D)*
- d. A statement from the State Chair certifying the following:
 - (1) The adoption of the Plan by the State Party? *(Reg. 2.2.C)*
 - (2) The proposed Plan, including all attachments and appendices, was placed on the State Party website during the 30-day public comment period? *(Reg. 2.2.E)*
 - (3) Compliance with Rule 1.C which requires a 30-day public comment period prior to the adoption of the Plan by the State Party Committee, i.e., a copy of the press release announcing the availability of the proposed Delegate Selection and Affirmative Action Plans for public comment for 30 days? *(Rule 1.C & Reg. 2.2.F)*
- e. A statement from the Chair of the Affirmative Action Committee certifying compliance with Rule 6.F, which requires that the Affirmative Action Committee has reviewed the proposed Affirmative Action outreach plan, including any numerical goals established? *(Rule 6.F & Reg. 2.2.I)*
- f. Copies of all written public and online comments submitted through the process provided above about the plan? Is each person and/or organization making comments identified and, where appropriate, is the person or group so represented described, if such information was provided or is available to the State Party? *(Rule 1.C & Reg. 2.2.G)*
- g. A blank copy of all forms to be filed with the State Party for delegate, alternate, and standing committee candidates? *(Rule 1.A.7, Rule 1.A.8 & Reg. 2.2.H)*
- h. Copies of all state statutes and all other relevant legal authority reasonably related to:
 - (1) The delegate selection process? (Does this include state provisions regarding ballot access for presidential candidates, filing requirements for delegates/alternates, timing requirements for primaries, caucuses or conventions, party registration or enrollment provisions, etc.?) *(Reg. 2.2.L)*
 - (2) The election of Presidential Electors. *(Call VIII)*
- i. A copy of all presidential candidate qualifying forms to be filed with the state and the state party? *(Reg. 2.2.M.)*
- j. A copy of State Delegate Selection Media Plan.

3. **For Caucus States**

- a. A copy of the State Party's proposed budget outlining State Party's financial plan and demonstrating the technical ability to successfully run the delegate selection process. (*Rule 2.K.2*)
- b. A copy of the State Party's Caucus Plan specifically describing how the caucus process will be implemented and how each level of the caucuses will be conducted.